

Job Description

Post Title: Playworker

Reporting To: Playscheme manager

BASIC OBJECTIVES OF POST

Main purpose of the job:

1. To provide high care and stimulation for all children attending playscheme
 2. To maintain the safety and well being of the children whilst promoting the aims and objectives of the Mapalim playscheme
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Duties and responsibilities:

- Plan play opportunities for children and create programmes of activities
- Provide opportunities for children to develop individually through play
- Provide opportunities for children to develop socially through play
- Take part in play with children
- Bring play opportunities to an end effectively
- Contribute to positive relationships with children
- Encourage children's positive behaviour
- Respond positively to children's unwanted behaviour
- Develop positive relationships with parents and carers
- Provide and plan a play environment which meets children's needs
- Promote positive images through the play environment
- Maintain children's safety during play
- Ensure the safety of the play environment
- Respond to injuries and signs of illness
- Follow emergency procedures
- Promote children's personal safety outside the play environment
- Take part in outings and trips
- Help children to protect themselves from abuse
- Identify possible signs of abuse
- Respond to a child's disclosure of abuse
- Report possible abuse to designated child protection playworker
- Contribute to the control of resources
- Supervise travel appropriately
- Contribute to the maintenance of children's personal hygiene
- Provide food and drinks for children in line with Mapalim policy
- Be aware and follow at all times Mapalim's policies and procedures

- Contribute to evaluating own practice
- Contribute to evaluating and improving the work of Mapalim
- Help make people aware of the benefits and opportunities at Mapalim by taking part in promotional activities as directed by playscheme management
- Establish and maintain effective working relationships with other organisations and individuals
- Undertake joint initiatives with other organisations and individuals
- Contribute to the work of the team
- Provide support to other colleagues
- Respond positively to conflict in the team
- Process financial transactions according to Mapalim procedures
- Maintain records of information according to Mapalim policies and procedures

Personal Development

- To maintain up-to-date knowledge and skills within the area of work Mapalim is functioning
- To actively seek to develop skills and knowledge in new areas to support your job role
- To attend training and development activities as recommended by Mapalim playscheme managers

Person Specification

- Reliable
- Punctual
- Experience of working with children
- Readiness to learn and develop new skills
- An understanding of children needs and development
- Excellent team work skills
- Adaptable and Flexible