

Legal Advice NVQ Level 4

Description	This qualification is aimed at specialist advisers. These are defined as advisers who have wide experience in the advice sector and specialist knowledge of at least one area of legal advice. They may also be involved in the preparation of cases at court.
Qualification	The qualification covers topics such as providing support to other practitioners, managing legal advice cases and preparing cases for representation in formal proceedings. It also provides an opportunity for candidates to evaluate and develop their own practice.
Timescale	3 to 9 months, depending on the individual candidates circumstances.
Content	<p>Core units</p> <ul style="list-style-type: none">• Manage Legal Advice Cases• Manage Personal Caseload• Evaluate and Develop own Practice• Develop the Capacity of the Organisation to meet the needs of Clients• Provide Support for Other Practitioners <p>Optional units</p> <p>Group A</p> <ul style="list-style-type: none">• Enable Clients to act on their own Behalf• Provide Legal Advice to Clients• Act on behalf of Clients in Informal Proceedings• Prepare Cases for Representation in Formal Proceedings• Represent Clients in Formal Proceedings• Design Information Materials for use in the Service• Evaluate the Quality of Client Service• Influence Changes to Legislation, Policy or Practice• Provide Second Tier Support to Others• Set Up and Maintain Client Referral Systems• Provide Legal Advice using Electronic Media• Facilitate Communication using an Interpreter <p>Group B</p> <ul style="list-style-type: none">• Disability Legal Advice and Casework• Discrimination Legal Advice and Casework• The Provision of Advice to Young People on their Rights Under the Law• Mental Health Legal Advice and Casework• Housing Legal Advice and Casework• Clinical Negligence Legal Advice and Casework• Personal Injury Legal Advice and Casework• Employment Legal Advice and Casework• Consumer Legal Advice and Casework• Welfare Rights Legal Advice and Casework

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- Health and Community Care Legal Advice and Casework
- Legal Advice and Casework For Students
- Education Legal Advice and Casework
- Family Law Advice and Casework

Awarding body The awarding body for this qualification is OU - Open University Awarding Body.

Assessment The candidate is required to complete the 4 core units, 1 optional unit from group B and A optional unit from group B. Candidates will be assessed in their work setting through a variety of means including observation and samples of work.

Contact us For more information please contact Mapalim on info@mapalim.com or by telephone on 020 7284 3215.

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