

Cultural Heritage Operations NVQ Level 3

Description	The level 3 NVQ in Cultural Heritage Operations is a qualification for those working in the culture and heritage sector in a supervisory role or work in a specialist area and who deal with the public on a daily basis.
Qualification overview	The qualification covers topics such as customer service and health and safety, as well as areas of personal development. At level 3 the qualification includes an option of specialist routes such as conservation and education and interpretation.
Timescale	3 to 18 months, dependant on the individual candidates circumstances.
Content	<p>Core units</p> <ul style="list-style-type: none">• Customer service• Health and safety• Communication and personal development <p>Specialist unit Conservation</p> <ul style="list-style-type: none">• Apply preventative care and procedures to items• Assess items• Implement routine interventional conservation procedures <p>Specialist unit Curatorial</p> <ul style="list-style-type: none">• Identify and describe items• Document items• Prepare the accommodation of items <p>Specialist unit Educational and Interpretation</p> <ul style="list-style-type: none">• Plan and deliver interpretive activities• Support learning• Provide guided tours <p>Specialist unit Technical</p> <ul style="list-style-type: none">• Provide technical support for the accommodation of items• Transport items to new location• Build exhibitions• Apply preventative care procedures to items <p>Optional units</p> <ul style="list-style-type: none">• Apply preventative care to items• Assess items• Identify and describe items• Document items• Prepare accommodation of items• Plan and deliver interpretive activities• Support learning• Provide guided tours• Provide technical support for the accommodation of items

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- Transport items to new locations
- Build exhibitions
- Obtain and assess information
- Organise the transfer of items
- Establish handling guides for items
- Plan and monitor projects to deliver organisational requirements
- Lead the work of teams and individuals to achieve their objectives
- Manage information action
- Provide advice and support for the development and implementation of quality systems
- Establish and monitor a budget in a cultural venue
- Manage media relations

Awarding body	The awarding body for this qualification is
Assessment	The candidate is required to complete all core units, one specialist area and three optional units to gain the full award. Candidates will be assessed at their work setting using observation and supporting evidence.
Cost	£ per candidate. Excluding VAT and management fees.
Contact us	For more information please contact Mapalim on info@mapalim.com or by telephone on 020 7284 3215. 181-187 Queen's Crescent, London NW5 4DS www.mapalim.com

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